

**INFORMATION SUBPOENA AND WRITTEN QUESTIONS**

**IMPORTANT NOTICE--PLEASE READ CAREFULLY**

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**Attorney for Plaintiff**

<p><b>Plaintiff</b></p> <p>vs.</p> <p><b>Defendants</b></p>
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**SUPERIOR COURT OF NEW JERSEY**

**LAW DIVISION: COUNTY**

**DOCKET NO.:**

**CIVIL ACTION**

**INFORMATION SUBPOENA**

**THE STATE OF NEW JERSEY TO:**

Judgment has been entered against you in the Superior Court of New Jersey, Law Division, County on ,200 , in the amount of\$ damages, plus \$ costs.

Attached to this Information Subpoena is a list of questions that Court Rules require you to answer within 14 days from the date you receive this Subpoena. If you do not answer the attached questions within the time required, the opposing party may ask the Court to conduct a hearing in order to determine if you should be held in contempt. You will be compelled to appear at the hearing and explain your reasons for your failure to answer.

If this judgment has resulted from a default you may have the right to have this default judgment vacated by making an appropriate motion to the Court. Contact an attorney or the clerk of the Court for information for making such a motion. Even if you dispute the judgment you must answer all of the attached questions.

You must answer each question giving complete answers, attaching additional pages if necessary. False or misleading answers may subject you to punishment by the Court. However, you need not provide information concerning the income and assets of others living in your household unless you have a financial interest in the assets or income. Be sure to sign and date your answers and return them to the address in the upper left hand corner within 14 days.

Dated:

\_\_\_\_\_  
Myron D. Milch, Esq.  
Attorney For Plaintiff

\_\_\_\_\_  
Donald F. Phelan  
Superior Court Clerk

**QUESTIONS FOR INDIVIDUALS**

1. Full name:
2. Address:
3. Birth Date:
4. Social Security Number:
5. Drivers License Number \_\_\_\_\_ and Expiration Date
6. Telephone Number:
7. Full Name and Address of Your Employer:
  - a. Your weekly salary: Gross                      Net
  - b. If not presently employed, name and address of last employer
8. If there is currently a wage execution on your salary:  
Yes              No
9. List the names, addresses and account numbers of all bank accounts on which your name appears:
  - a.
  - b.
  - c.
10. If you receive money from any of the following sources, list the amount, how often and the name and address of the source;

<u>Type</u>	<u>Amount &amp; Frequency</u>	<u>Name &amp; Address of Source</u>
Alimony		
Loan Payments		
Rental Income		
Pensions		
Bank Accounts		
Stock Dividends		

11. Do you receive social security benefits?  
Yes              No
12. Do you own property where you reside?  
Yes              No  
If yes, state the following:
  - a. Name of the owner or owners:
  - b. Date property was purchased:
  - c. Purchase price:
  - d. Name and address of mortgage holder:
  - e. Balance due on mortgage:
13. Do you own any other real estate?  
Yes              No  
If yes, state the following for each property:
  - a. Address of property:
  - b. Date property was purchased:
  - c. Purchase price:
  - d. Name and address of all owners:

e. Name and address of mortgage holder:

f. Balance due on mortgage:

g. Name and address of all tenants and monthly rental paid by each tenant:

1.

2.

3.

14. Does the present value of your personal property which include automobiles, furniture, appliances, stocks, bonds, and cash on hand exceed \$1,000.00?

Yes No

If the answer is "yes" you must itemize all personal property owned by you.

Cash on Hand: \$

Other Personal Property: (Set forth make, model & serial. If financing, the name and address of party to whom payments are made).

Item:

Date Purchased:

Purchase Price:

Is Finance Balance Still Due?

Present Value:

15. Do you own motor vehicle?

Yes No

If yes, state the following for each vehicle owned:

a. Make, model and year of motor vehicle:

b. If there is a lien on the motor vehicle, state the name and address of the lien holder, and the amount due to the lien holder:

c. License plate:

d. Vehicle identification number:

16. Do you own a business?

Yes No

If yes, state the following:

a. Name and address of the business

b. Is the business a Corporation, sole proprietorship, or partnership?

c. The name and address of all stockholders, officers, and/or partners:

d. The amount of income received by you from the business during the last twelve months: \$

17. Set forth all other judgments that you are aware of that have been entered against you and include:

<u>Creditor's</u> <u>Name</u>	<u>Creditor's</u> <u>Attorney</u>	<u>Amount</u> <u>Due</u>	<u>Court</u>	<u>Name of</u> <u>Docket</u>
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#### **QUESTIONS FOR BUSINESS ENTITY**

1. Name of business including all trade names:

2. Addresses of all business locations:

3. If the judgment debtor is a corporation, the names and addresses of all stockholders, officers and director:

4. If a partnership, list the names and address of all partners:

5. If a limited partnership, list the names and addresses of all general partners:

6. Set forth in detail the name, address and telephone number of all businesses in which the principals of the judgment debtor now have an interest and set

forth the nature of the interest:

7. For all bank accounts of the judgment debtor business entity, list the name of the bank, the bank's address, the account number and the name in which the account is held:

8. Specifically state the present location of all books and records of the business, including checkbooks:

9. State the name and address of the person, persons, or entities who prepare, maintain and/or control the business records checkbooks:

10. List all physical assets of the business and their location. If any asset is subject to a lien, state the name and address of the lien--holder and the amount due on the lien:

11. Does the business own any real estate: Yes            No

If yes, state the following for each property:

a. Name(s) in which the property is owned:

b. Address of property:

c. Date property was purchased:

d. Purchase price:

e. Name and address of mortgage holder:

f. Balance due on mortgage:

g. The names and addresses of all tenants and monthly rentals paid by each tenant.

**NAME AND ADDRESS OF TENANT**

**MONTHLY RENTAL**

12. List all motor vehicles owned by the business, stating the following for each vehicle:

a. Make, model and year:

b. License plate number:

c. Vehicle identification number:

d. If there is a lien on the vehicle, the name and address of the lien holder, and the amount due on the lien:

13. List all accounts receivable due to the business, stating the name, address and amount due on each receivable:

**NAME AND ADDRESS**

**AMOUNT DUE**

14. For any transfer of business assets that has occurred within six months from the date of this subpoena, specifically identify:

a. The nature of the asset:

b. The date of transfer:

c. Name and address of the person to whom the asset was transferred:

d. The consideration paid for the asset and the form in which it was paid (check, cash, etc)

e. Explain in detail what happened to the consideration paid for the asset:

15. If the business is alleged to be no longer active, set forth:

a. The date of cessation:

b. All assets as of the date of cessation:

c. The present location of those assets:

d. If the assets were sold or transferred, set forth:

1. The nature of the assets:

2. Date of transfer:
3. Name and address of the person to whom the assets were transferred:
4. The consideration paid for the assets and the form in which it was paid:
5. Explain in detail what happened to the consideration paid for the assets:

16. Set forth all other judgments that you are aware of that have been entered against the business and include the following:

<b>Creditor's Name</b>	<b>Creditor's Attorney</b>	<b>Amount Due</b>	<b>Name of Court</b>	<b>Docket Number</b>
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17. For all litigation in which the business is presently involved, state:

- (a) Date litigation commenced:
- (b) Name of party who started the litigation:
- (c) Nature of the action:
- (d) Names of all parties and the names, addresses and telephone numbers of their attorneys
- (e) Trial date:
- (f) Status of case:
- (g) Name of the court and docket number:

18. State the name, address and position of the person answering these questions.

I hereby certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment.

Dated: \_\_\_\_\_